



# Mountain Garden Club Position Description Form

**Position Name**

**Horticulture Chair**

Date Created: January 26, 2010

Form Creator Name: Marcia Burchstead

Home Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Committee Name: (If Applicable)

## **Position Overview:**

To research and present information related to all aspects of horticulture

## **Skills/Abilities/Other Requirements:**

Computer research skills helpful or a working knowledge of horticulture related topics. Also the ability to write and/ or navigate a computer to excerpt information from other sources.

## **Essential Position Functions:**

- 1) Prepare monthly horticulture report for the membership. These reports can be forwarded to the website manager to be distributed on the website.
- 2) Assist when applicable with other club activities including the plant sale and publicity committee.

Print Form

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